

CLIENT CONTRACT

I/We.....of.....agree to

pay by (cash, cheque or by direct deposit-for this service directions will be included on invoice) the amount agreed upon to Huon FM in exchange for announcements promoting the above-mentioned business, subject to approval of the script.

I/We understand that accounts are due within 7 days of invoicing.

I/We understand that payment needs to be received before the announcement will be broadcast.

Signed:Signed:

(for.....) (for Huon FM.....)

Date:Date:

Start Date:End Date:

Client Name:

Address:

Phone Contact:

Email:

INFORMATION FOR SPONSORS

When considering the content of your voiceover, check the following time prompts: 20/30/45/60 seconds. You need to include a tag (acknowledging you are a station sponsor)- Example you can say 'our sponsor 'waterway cottage' or at end of voiceover a proud sponsor of Huon and Kingston FM... Suggested number of words per spot: 20 sec(55 words), 30sec(65 words), 45sec (80 words) and 60sec (95 words). A greater amount of words per spot will possibly not be as clear as you would like. Remember the listeners need to understand what is said and what you are about. Don't place too much in your voiceover. You can use a bed (music under the voiceover) or just use the vocal. Commercial music cannot be used, but there is a wide choice of production music.