

## **HUON AND KINGSTON FM COMMUNITY PARTICIPATION POLICY**

Huon and Kingston FM as a community broadcaster recognises and acknowledges that it shall:

1. Encourage and welcome the active involvement of members of the community it serves to participate in the selection, production and provision of programs.
2. Recognise and acknowledge that membership and membership involvement in Huon and Kingston FM is the key to participation in Huon and Kingston FM.
3. Continue to represent the community interest it represented at its last licence application was renewed or to seek a change in the community of interest.
4. Use a range of initiatives and measures to encourage the community to participate in the operation and development of Huon and Kingston FM.
5. Ensure that Huon and Kingston FM continues to represent that community of interest.
6. Regularly monitor and respond to the changing needs of the communities it serves.
7. Develop and maintain a program schedule that reflects the needs of the community it serves.
8. Encourage and assist people who are not adequately served by other media to participate in the programming, operation and development of Huon and Kingston FM.
9. Encourage members of the community to have input into the programs broadcast on Huon and Kingston FM.
10. Promote Huon and Kingston FM within the community as an organisation that is responsive and welcomes community input.

Huon and Kingston FM recognises that community interest is a common interest shared by a group of people in a community which includes both participants in the station and the audience identified at the time of its last licence renewal.

The station will ensure that it is familiar with the community interest and any relevant changes to that community to enable it to effectively continue to represent their community interest. Huon and Kingston FM acknowledges and accepts that this is a fundamental requirement to ensure that it effectively represents its community interest and to encourage its audience and like minded members of the community to actively take part in the operation and programming of the station.

Huon and Kingston FM shall recognise that the community of interest may be:

1. General within the geographic area of its licence or:
2. Specific to identifiable groups within the general community.

Huon and Kingston FM recognises that its community or community interest includes:

1. Needs of the local community
2. A particular sector of that community
3. The interests of people who:
  - i. Live or spend a substantial amount of time in its local geographic area.
  - ii. Share an ethnic or cultural background
  - iii. Share religious beliefs
  - iv. Shares or identifies with some particular characteristic or interest.

Huon and Kingston FM will develop and maintain strategies to encourage members of the community to participate in its operation and programming.

This shall include:

1. On air announcements inviting members of the community to get involved.
2. Using other media to invite people to get involved.
3. Face to face approaches to members of the community.
4. Using outside broadcasts to open up communication with the community.
5. Supporting and involving other community band non-profit groups.
6. Speaking to Service Clubs and community groups.
7. Involving school students and schools in the station.
8. Membership drives.
9. Giveaways and promotions.
10. Using social media to promote membership.
11. Utilising its webpage
12. Through its newsletter
13. Distribute brochures, flyers and program guides through businesses and community events
14. Utilising community notice boards and shop windows.
15. Hold two annual community engagement meetings, one in the Huon Valley Municipality and one in the Kingborough Municipality.

Huon and Kingston FM recognises that community participation in the station includes:

1. Involving a group of individuals who share a common interest in its community of interest.
2. People who live and/or work in the area.
3. Sections of the community who are excluded from or not adequately catered for by mainstream radio stations.

Huon and Kingston FM will document all steps taken to encourage community participation in the station.

Huon and Kingston FM recognises that its community includes and embraces people residing and/or working within:

1. The urban and non-urban areas of the Huon Valley
2. The urban and non-urban areas of Kingborough including Bruny Island

Huon and Kingston FM shall ensure access and equity is participation in the station.

Huon and Kingston FM shall promote its services to the community

Be open and accessible to the community

Invite the community to participate in the station

Make the community aware of the ways in which people can participate

Membership of Huon and Kingston FM means financial membership and shall confer the following rights:

1. To participate in decision making
2. To become a member of the management committee or any sub-committee
3. The right to attend volunteers meetings and general meetings
4. The right to attend and participate in management committee meetings in a non-voting capacity.
5. To nominate for the management committee.

Membership shall subject to the Constitution, the payment of the prescribed membership fee and the lodgment of an application form, be accepted as a member of Huon and Kingston FM.

An application for membership can only be rejected in accordance with the constitution after the finalization of any appeal process as provided in the Constitution.

An application for membership shall be rejected only where the station has reasonable grounds to believe that the applicant:

1. Will not abide by the station's Constitution, By-Laws and policies.
2. Will not abide by the community radio Codes of Practice.
3. Will pose a security risk to members. Property or premises
4. Has been convicted of a serious offence

Huon and Kingston FM has a structure of sub-committees in accordance with the Constitution and By-Laws. Any member may nominate for a position on a sub-committee. The participation in sub-committees by current members of the Management Committee shall be restricted in accordance with the Huon and Kingston FM Police on sub-committees unless the vacant positions cannot be filled after applications have been called for and cannot be filled. Where there are more nominations than positions on the sub-committee a ballot will be held.

Huon and Kingston FM will encourage the involvement of all sections of the community including minority groups. No person shall be refused membership of Huon and Kingston FM on the basis of sex, ethnicity, race, sexual orientation or disability.

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